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Senior Clinical Officer

Grounds for Health, a Vermont-based, international women's health organization, seeks health care professional with international public health experience to manage cervical cancer programs in Africa and Latin America. Must have Spanish language skills, and experience with training and management. Position includes program leadership, oversight of clinical quality assurance, project supervision and administrative duties. Join our dynamic team and our partners in the specialty coffee industry in this exciting, leading-edge program. Salary DOE. 25% - 30% travel. Job is based in Waterbury, VT.

Applications accepted on a rolling basis. Send letter and resume to:
info@groundsforhealth.org

About Grounds for Health

Grounds for Health (GFH) is an international nonprofit organization based in Waterbury, Vermont. The organization was founded by members of the specialty coffee industry in 1996 to address the lack of access to basic health care services for women in coffee-growing communities. Grounds for Health focuses on low-resource appropriate technology for the early detection and treatment of cervical cancer, the leading cause of cancer deaths in women in developing countries. By partnering with coffee companies, medical communities and local coffee co-operatives, Grounds for Health works to create locally managed, sustainable and effective cervical cancer prevention and treatment programs.

Senior Clinical Officer - Job Description

The position of Senior Clinical Officer is a full time position working closely with the Program Team to create and manage Grounds for Health cervical cancer prevention programs. The Senior Clinical Officer is expected to participate in the management of all aspects of our current program, with a focus on ensuring clinical excellence and must be able to do so with enthusiastic commitment, and as part of a dynamic team. The Senior Clinical Officer reports to the Executive Director.

Responsibilities:

The Senior Clinical Officer will:

1. Work with Executive Director and Program Team to:
 - Develop curriculum and program materials as needed
 - Manage program activities
 - Support the organization's strategic global health alliances and partnerships
 - Contribute to strategic visioning and implementation for sustainability and growth of programs and services
 - Engage in media outreach to tell Grounds for Health's story in materials, video and other media
 - Support Grounds for Health's communications and development staff in executing their responsibilities
 - Develop and execute an Annual Program Strategic Plan

2. Be responsible for the overall management of one or more of Grounds for Health's field programs including:
 - Providing leadership and oversight to assigned programs

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- Supervising in-country staff and interns
 - Remaining current in all clinical matters relating to Grounds for Health's mission and, adapt and apply new information as needed
 - Providing leadership and oversight in all aspects of training, including curriculum development, training execution and development of field-based trainers
 - Maintaining quality and security in all aspects of our program.
 - Assuring highest quality in volunteer recruitment and selection
 - Assisting with design and implementation of program monitoring and evaluation strategies
 - With Program Team, developing and managing budget for all program expenses
3. Represent Grounds for Health as needed in the following situations:
- Media
 - Conferences and global meetings
 - Ministry of Health meetings
 - Coffee cooperative partner meetings
4. Be responsible for reporting and writing:
- Trip reports and presentations of results
 - Submissions for academic publications and other outlets as appropriate
 - Grant content as requested by Development Director
 - Grounds for Health program materials and documents.
5. Engage in Media Outreach to tell Grounds for Health's story in materials, video and other media:
- Prepare/edit presentations
 - Write articles for periodic E-newsletter
 - Gather and share human interest stories from campaigns

Other General Responsibilities include:

- Participation in weekly staff meetings
- Participation in weekly program team meetings
- Participation in development of annual and strategic work plans
- Participate in presentation of materials to board of directors as required

Required Qualifications:

- Licensed clinical provider (RN, NP, PA, MD or equivalent) with significant experience in women's health clinical practice
- Fluent in Spanish, including excellent written and oral communication skills
- Demonstrated clinical expertise and significant senior-level experience with global health and development
- Experience in international public health
- Demonstrated experience in program management
- Experience in training, especially in an academic and/or clinical setting
- Experience traveling and working in low-resource countries
- Advanced MS Office skills: Word, Excel, Access, PowerPoint
- Demonstrated writing ability
- Strong organizational and analytic skills
- Capacity to work independently and take initiative on one's own

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- Ability to manage multiple tasks within tight deadlines and prioritize effectively, while delivering high quality work
- Understanding of scientific and research concepts
- Excellent interpersonal skills
- Creative problem-solving
- Well-organized and adaptable to changing priorities
- Effective in time management and working under deadlines
- Proven ability to work in a team environment with minimal supervision

Preferred Qualifications:

- Masters in Public Health
- Clinical experience in women's health
- Experience in educational materials and curriculum development
- Knowledge of Swahili a plus

Compensation:

- Competitive Salary DOE
- Benefits Package including Health Care, Dental, Simple IRA (after 1 year) and ample annual leave time
- Excellent, supportive work environment

Send resume and cover letter by June 29 to:

info@groundsforhealth.org

Grounds for Health is an equal opportunity employer.